

# Professional Business Skills Course Timetable 2025

XinYi Teaching Centre						
Courses	Days	Time	Course Period	Class	Total Hours	Fee (NTD) (新台幣)
Professional Business Skills: Email writing skills (8 lessons)	Thu	18:45 - 20:15	04 September - 23 October	PBS	12	7,800
Professional Business Skills: Intercultural communication skills (8 lessons)	Thu	20:30 - 22:00	04 September - 23 October	PBS	12	7,800

Course name	Course length	Price
Professional Business Skills	12	7,800

★ The minimum number of students in a class is 7 and the maximum is 16.

★ **All fees are inclusive of course materials.**

★ 'Current students' refer to any students who continue from one course directly onto the next course.

★ Registration is only complete when the full fee has been paid.

★ DBS/Citibank credit card users can pay course fees in three or six instalments upon any single transaction above NTD \$10,000. **(Card in office only)**

★ Contact us at 02 8722 1000 (XinYi center), email [english.courses@britishcouncil.org.tw](mailto:english.courses@britishcouncil.org.tw) or visit our website <http://www.britishcouncil.org.tw> for further details.