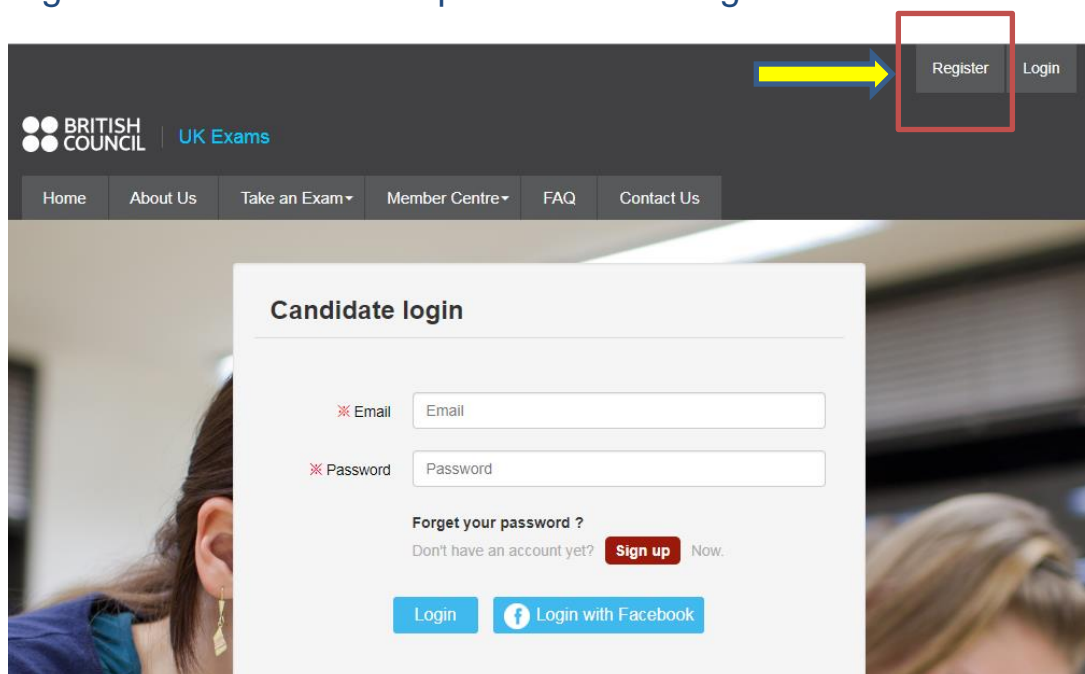


Registration Process

STEP 1- Register your membership online

Please click to <https://www.examsregistration.org.tw/> for registration as membership to book the invigilation service



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Candidate login

* Email

* Password

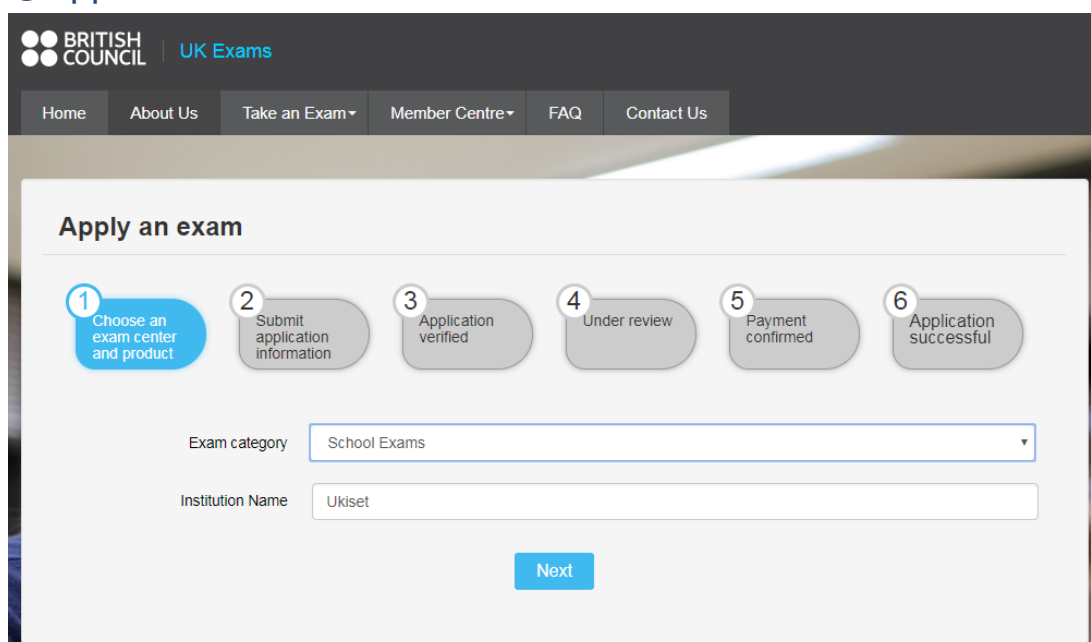
Forget your password ?
Don't have an account yet? [Sign up](#) Now.

[Login](#) [Login with Facebook](#)

STEP2- Complete the online reservation

Please complete

- ① Choose an exam centre and product
- ② submit application information
- ③ Application verified



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Apply an exam

- 1 Choose an exam center and product
- 2 Submit application information
- 3 Application verified
- 4 Under review
- 5 Payment confirmed
- 6 Application successful

Exam category

Institution Name

[Next](#)

After you completed ③, you have submitted the application. We need **THREE working days** to review your order.

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Member Center

Registration records | Member information | Change password

Notice: Please contact test centre by phone or email if you need to change any information after registration. (phone: 02 87221039; email: exams@britishcouncil.org.tw)

Order No	Exam category	Exam product	Status	Payment Status	Order Detail	Contact
F2019030517162177	School Exams	Ukiset	Not Check	No	Detail	Inquiry

You might contact us by  [Inquiry](#) and we will reply you directly from  [Inquiry](#)

STEP 3-Payment

Once the arrangement has been done, we will send your confirmation. You will see **STATUS** to become **CHECKED** and you can make payment to click the **PAY** icon.

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Order No	Exam category	Exam product	Status	Payment Status	Order Detail	Contact
F2019030517410202	Professional exams	AAA(The American Automobile Association /American Arbitration Association)	Checked	Pay	Detail	Inquiry

There are 4 different payment methods as follow:

- Credit Card
- Unipaid
- Ibon
- Convenience Store (Please note: it needed 3 working days)





Payment Amount

※ Payment Amount **4400元**

個人用二聯式紙本

※ Invoice Information 我同意辦理退貨時，由本公司代為處理電子發票及銷貨退回證明單，以加速退貨退款作業。依統一發票使用辦法規定：個人(二聯式)發票一經開立，無法更改或改開公司戶(三聯式)發票
[財政部電子發票流程說明](#)

※ please select payment type

 Pay by Credit Card	 UnionPay cards
 711-ibon	 convenience store

Step 4 - Confirmation

Once the British Council Taipei and your university/school/institution have agreed the exam date and time, we will send you an email confirming the test details.

If you have not received the e-mail confirmation three days before the proposed test date, please [contact us](#).