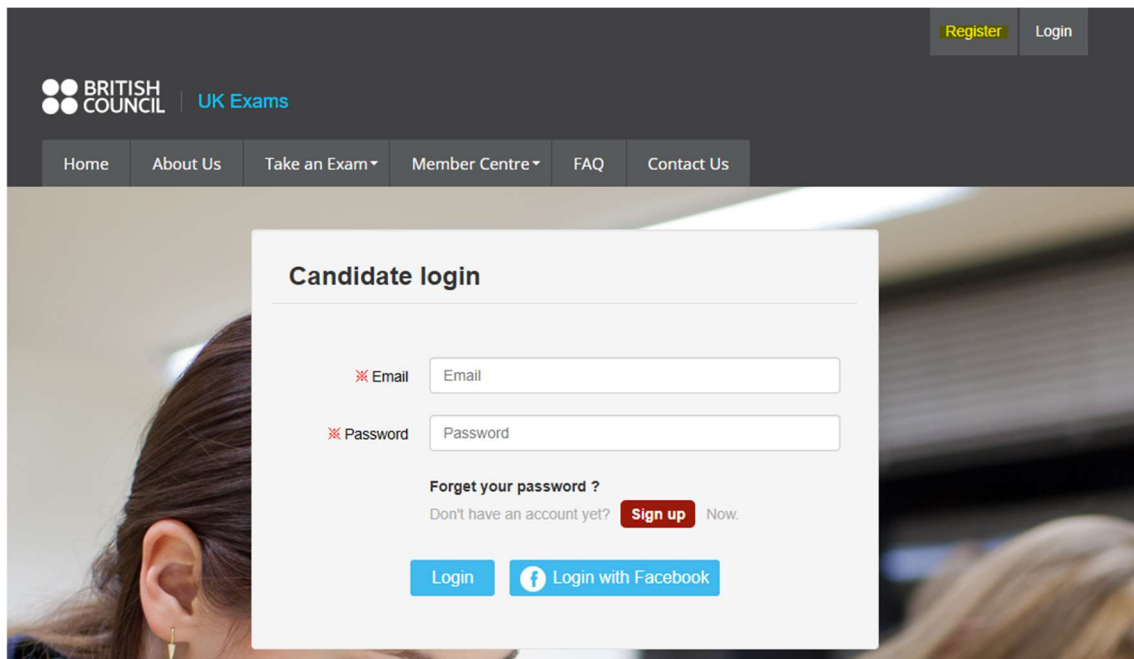


Registration Process

STEP 1 - Register your membership online

Please visit **<https://www.examsregistration.org.tw>** to book invigilation services. If this is your first time using our registration system, please click “Register” to set up your membership.

The image shows a screenshot of the British Council UK Exams website. At the top right, there are 'Register' and 'Login' buttons. Below the header is a navigation bar with links: Home, About Us, Take an Exam, Member Centre, FAQ, and Contact Us. The main content area features a 'Candidate login' form. The form has two input fields: 'Email' and 'Password', each preceded by a red 'X' icon. Below the password field is a link for 'Forgot your password?'. At the bottom of the form, there is a 'Login' button and a 'Login with Facebook' button. A 'Sign up' button is also visible next to the 'Forgot your password?' link.

STEP 2 - Complete the online reservation

Follow the steps below to submit your application:

1. Select an exam centre and product
2. Submit your application information
3. Application verification

Apply an exam

- 1 Choose an exam center and product
- 2 Submit application information
- 3 Application verified
- 4 Under review
- 5 Payment confirmed
- 6 Application successful

Exam category: University Exams

Institution Name: Institution / School name

Next

Once step (3) is completed, your application has been submitted.
Please allow **3 working days** for us to review your order.

Member Center

Registration records | Member information | Change password

Notice: Please contact test centre by phone or email if you need to change any information after registration.(phone: 02 87221039; email: exams@britishcouncil.org.tw)

Order No	Exam category	Exam product	Status	Payment Status	Order Detail	Contact
F2025081812065518	University Exams	Albin College	Not Check	No	Detail	Inquiry

Contact

Inquiry

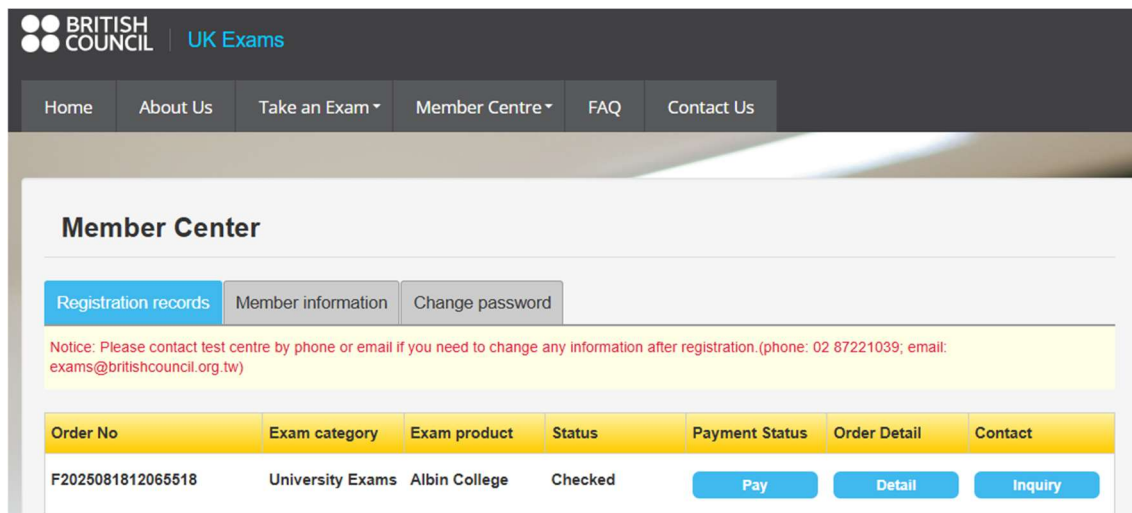
You might contact us by _____ and we will reply to you directly from

Contact

Inquiry

STEP 3 - Payment

After the arrangement is confirmed, you will receive a notification. At this stage, the application **STATUS** will change to **CHECKED**, and you may proceed with payment by clicking the **PAY** icon.



Please note that payment can only be made by credit card. For any payment inquiries, please email us at: exams@britishcouncil.org.tw

Step 4 - Confirmation

Once the British Council Taiwan and your university/school/institution have agreed the exam date and time, we will send you an email confirming the test details.

If you have not received the e-mail confirmation three days before the proposed test date, please contact us.