

英國皇家特許會計師公會 ACCA - 隨選制電腦測驗
ACCA CBE on Demand

線上報名系統操作說明

Registration Process

December 2020

步驟一 – 線上註冊會員

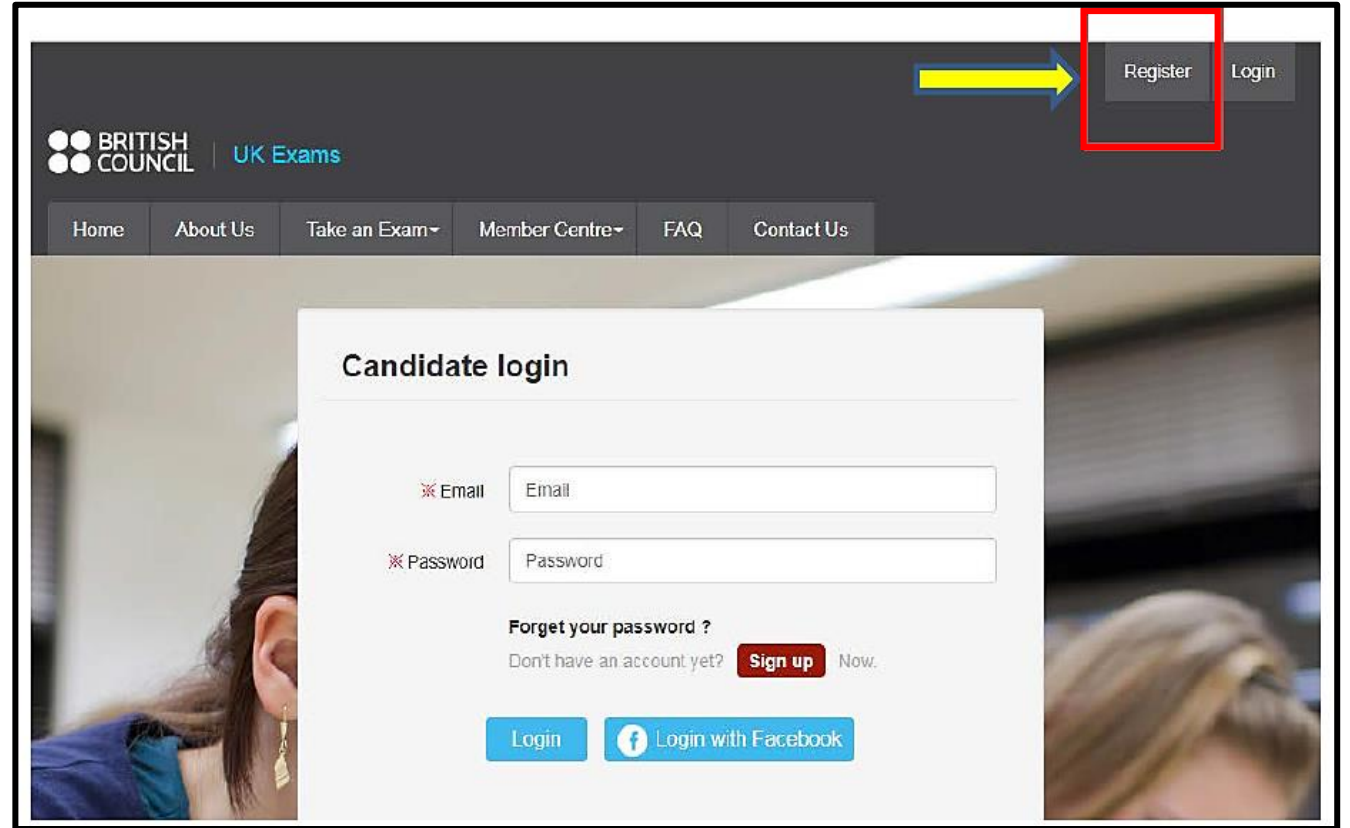
Step 1 – Register your account online

請進入報名網站

<https://www.examsregistration.org.tw/>
並點選「註冊」按鈕完成帳號註冊手續。

Please visit the registration website

<https://www.examsregistration.org.tw/>
and click 'Register' to register your account.



步驟二 – 選擇考試項目

Step 2 – Select the exam category

請選取“Professional Exam”及“ACCA CBE on demand”。

Please choose ‘Professional exams’ and ‘ACCA CBE on demand’.

The screenshot shows the 'Apply an exam' page on the British Council UK Exams website. The page features a progress bar with six steps: 1. Choose an exam center and product (highlighted in blue), 2. Submit application information, 3. Application verified, 4. Under review, 5. Payment confirmed, and 6. Application successful. Below the progress bar, there are two dropdown menus: 'Exam category' set to 'Professional exams' and 'Institution Name' set to 'ACCA CBE on Demand'. A blue 'Next' button is located at the bottom right of the form area.

BRITISH COUNCIL | UK Exams

Home About Us Take an Exam Member Centre FAQ Contact Us

Apply an exam

- 1 Choose an exam center and product
- 2 Submit application information
- 3 Application verified
- 4 Under review
- 5 Payment confirmed
- 6 Application successful

Exam category: Professional exams

Institution Name: ACCA CBE on Demand

Next

步驟三 – 填寫報名表

Step 3 – Fill in the application form

請下載測驗報名表，填寫完畢後以Word或PDF檔案格式上傳。

Please download the application form and upload it in Word or PDF format.

If you have the following file, please upload it

No file chosen

1. Please upload a docx/doc/pdf document not larger than 10MB, containing a completed registration form and ID card(passport or ID)
2. The uploaded format of the registration form should be an WORD/PDF file

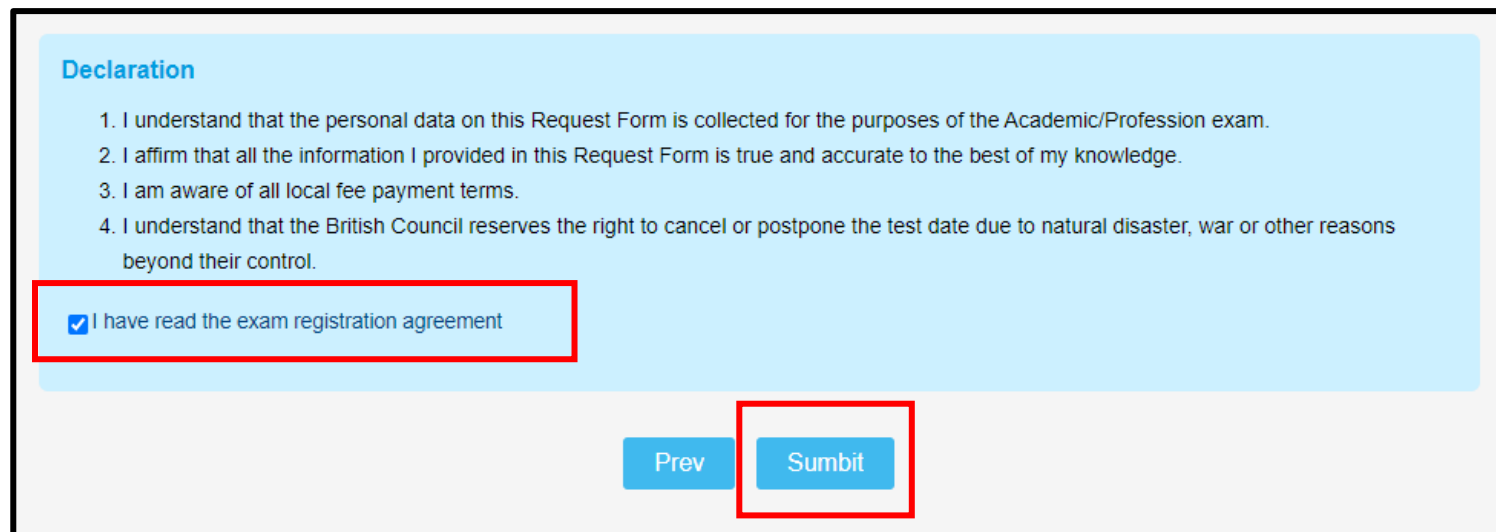
registration form ([ACCA CBE on Demand Application Form](#))

步驟四 – 審核報名表

Step 4 – Review the application form

本會收到您的報名資料後，將會需要**三個工作天**進行資料核對。

After receiving your application, we will need **THREE working days** for review.



Declaration

1. I understand that the personal data on this Request Form is collected for the purposes of the Academic/Profession exam.
2. I affirm that all the information I provided in this Request Form is true and accurate to the best of my knowledge.
3. I am aware of all local fee payment terms.
4. I understand that the British Council reserves the right to cancel or postpone the test date due to natural disaster, war or other reasons beyond their control.

I have read the exam registration agreement

Prev **Submit**

步驟四 – 審核報名表

Step 4 – Review the application form

若您有任何問題，可以通過「諮詢」服務與我們聯繫，我們會盡快回覆您。

If you have any questions, you can contact us through 'inquiry', and we will reply you as soon as possible.

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Home About Us Take an Exam Member Centre FAQ Contact Us

Member Center

Registration records Member information Change password

Notice: Please contact test centre by phone or email if you need to change any information after registration. (phone: 02 87221039; email: exams@britishcouncil.org.tw)

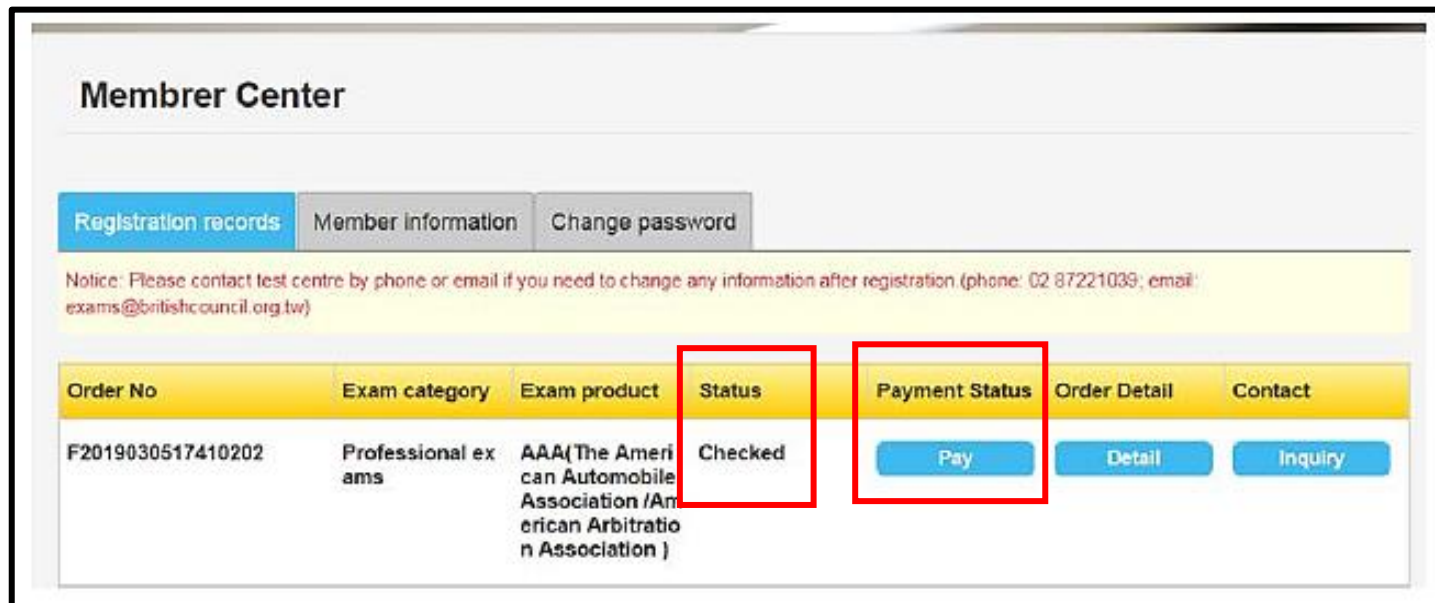
Order No	Exam category	Exam product	Status	Payment Status	Order Detail	Contact
F2019030517162177	School Exams	Ukiset	Not Check	No	Detail	Inquiry

步驟五 – 繳納測驗費用

Step 5 – Make payments

測驗報名表審核通過後，您可以看到系統上「狀態」欄位顯示為「通過」。請點選「付款」進行繳費。

After your application is confirmed, the 'Status' column will show as 'Checked'. Please click 'Pay' to make the payment.



The screenshot displays the 'Member Center' interface. At the top, there are navigation tabs: 'Registration records' (highlighted in blue), 'Member information', and 'Change password'. Below the tabs is a notice: 'Notice: Please contact test centre by phone or email if you need to change any information after registration (phone: 02 87221039; email: exams@britishcouncil.org.tw)'. The main content is a table with the following columns: 'Order No', 'Exam category', 'Exam product', 'Status', 'Payment Status', 'Order Detail', and 'Contact'. The table contains one row with the following data: 'F2019030517410202', 'Professional exams', 'AAA(The American Automobile Association / American Arbitration Association)', 'Checked', a blue 'Pay' button, a blue 'Detail' button, and a blue 'Inquiry' button. The 'Status' and 'Payment Status' columns are highlighted with red boxes.

Order No	Exam category	Exam product	Status	Payment Status	Order Detail	Contact
F2019030517410202	Professional exams	AAA(The American Automobile Association / American Arbitration Association)	Checked	Pay	Detail	Inquiry

步驟五 – 繳納測驗費用

Step 5 – Make payments

目前本會接受以下4種付款方式：

- 國際信用卡 (Master Card/Visa)
- 中國銀聯卡
- 7-11統一超商iBon
- 便利商店 (3個工作日後入帳)

There are 4 payment methods as follows:

- Credit/Debit Cards (Master Card/Visa)
- UnionPay
- 7-11 iBon
- Convenience Stores (Please note: 3 working days required)

Payment Amount

※ Payment Amount **4400元**

個人用二聯式紙本

※ Invoice Information 我同意辦理退貨時，由本公司代為處理電子發票及退貨回證單，以加速退貨退款作業。依統一發票使用辦法規定：個人(二聯式)發票一經開立，無法更改或改開公司戶(三聯式)發票。[財政部電子發票流程說明](#)

※ please select payment type

 Pay by Credit Card	 UnionPay cards
 711-iBon	 convenience store

步驟六 – 確認完成報名

Step 6 – Confirmation

確認付款成功後，系統將發送付款完成確認函至您登記的電子郵件信箱，確認報名成功。

Once your full payment has arrived you will receive an email payment confirmation.
Your exam registration has been completed successfully.